



**(Local Government Act 1972)**

**You are invited to attend the Wouldham Annual Parish Meeting, commencing at 7:00 pm on Tuesday, 7<sup>th</sup> May, 2024**

***This is NOT a Council meeting but a meeting of the electors in the Parish of Wouldham. Anyone who is entitled to vote in local elections may speak at the Annual Parish Meeting.***

*Please note, this meeting will be recorded for the purpose of minute-taking and destroyed once written*

**AGENDA**

- 1. Apologies**
- 2. Parish Council Reports**
- 3. Village Hall Report**
- 4. Statutory Reports**
  - a. Police Report**
  - b. KCC Community Warden Report**
- 5. Community Reports**
  - a. Rainbow and Brownies**
  - b. Coffee Club**
  - c. Henry Peters**
  - d. All Saints Church Bell Ringers**
  - e. Over 60's Club**
  - f. Mammoths Touch Rugby Club**
  - g. Peters Village Residents Association**
- 6. Other Community Reports – Verbal**
- 7. Discussion on priorities for the year**

**Cllr Eddy Bell**

**Chair Wouldham Parish Council**

**1st May, 2024**



## **WOULDHAM PARISH COUNCIL**

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING  
OF THE **PARISH COUNCIL** TO BE HELD ON  
**TUESDAY 7TH MAY 2024, AT 7.15PM**  
AT WOULDHAM VILLAGE HALL

### **AGENDA – ANNUAL COUNCIL MEETING**

1. To receive apologies for absence
2. Notes from 2023 AGM for acceptance.
3. To receive Chairman's annual report for 2023/4
4. Election of Chairman for 2024/5
5. Election of Vice Chairman 2024/5
6. Clerk to receive any outstanding Declarations of Interest forms
7. Signing of Declaration of Acceptance of Office by Chairman, Vice Chairman and Councillors.

#### **8. To appoint membership for Working Groups:**

- |     |                               |                         |
|-----|-------------------------------|-------------------------|
| 8.1 | Planning                      | - appoint 3 Councillors |
| 8.2 | Finance & Admin               | - appoint 3 Councillors |
| 8.3 | Roads, Footpaths and Lighting | - appoint 3 Councillors |
| 8.4 | Open Spaces                   | - appoint 3 Councillors |
| 8.5 | Health & Safety               | - appoint 2 Councillors |

#### **9. To appoint Councillors to individual responsibilities not covered in Working Groups**

- 8.1 Village Hall
- 8.2 Parish Website
- 8.4 CCTV
- 8.5 Wouldham School governor
- 8.6 Attendance at KALC/PPP meetings

#### **9. Wouldham Parish Council Bank Accounts**

To confirm signatories; Nat West Current Account/Unity Bank

#### **10. To Confirm Future Full Council Meeting Dates**



## WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL** TO BE HELD ON **TUESDAY 7<sup>TH</sup> MAY, 2024**, TO FOLLOW AGM AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

### **AGENDA**

		<u>Lead</u>
7.30pm	<b>1. Apologies for Absence</b>	
	<b>2. Approval of the Minutes Monthly Meeting held on 9<sup>th</sup> April, 2024</b>	
	<b>3. Matters arising from the Minutes (if not covered in agenda)</b>	
	<b>4. To receive Declarations of Interest</b>	
	<b>5. External Reports – To receive any reports not included in the APM/AGM</b>	
	<b>6. Community Safety</b>	
	6.1 Speedwatch	
	<b>7. Administrative and Finance Matters</b>	
	7.1 KALC/NALC subscription	
	7.2 Signing of payment request	
8.00pm	<b>8. <u>Members of the Public</u></b> (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).	
8.30pm	<b>9. <u>Planning</u></b>	
	9.1 Planning applications considered and commented upon by the Planning Committee: <i>24/00601/PA PHASE 5, Worrall Drive, Section 73 Minor Material Amendment: To vary the drainage strategy of planning permission TM/22/01119/RM Reserved Matters application pursuant to outline application ref TM/15/01485/OAE relating to appearance, layout, landscaping and scale</i>	
	9.2 <b><u>Planning Consent Issued:</u> None</b>	
	9.3 <b><u>Planning applications refused/withdrawn:</u> None</b>	
8.35pm	<b>10. <u>Roads, Footpaths &amp; Lighting</u></b>	
	10.1 Update on actions from previous meetings	
	10.2 Current issues	
8.45pm	<b>11. <u>Open Spaces</u></b>	
	11.1 Update on actions from previous meetings	
	11.2 Recreation Ground	
	11.3 Allotments	
	11.4 Grounds maintenance	
	11.5 PV Playing fields/equipment update	
	11.6 Common	
8.50pm	<b>12. <u>Village Hall</u></b>	
	12.1 Update on current situation	

9.00pm

**13. Health & Safety/Risk Management - Concerns Raised**

- 13.1 Update on actions from previous meetings
- 13.2 Defibrillators
- 13.3 Life Buoys
- 13.4 Village Hall
- 13.5 Public outdoor space –
- 13.6 Risk Assessments – D-Day 80 event

9.10pm

**14. General Village business**

- 14.1 Discuss and approve items for the Community News
- 14.2 Questions to be raised at the next PPP meeting
- 14.3 Handy person
- 14.4 Youth & Community Worker

9.15pm

**15. Correspondence Received -**

**16. Date of Next Meeting**      Tuesday 4<sup>th</sup> June, 2024. 7.30pm at the Village Hall

9.30pm

**17. Items from Councillors, Chairperson and Clerk for NEXT Agenda.**

**18. Close**

**Tina Miles  
Clerk Wouldham Parish Council**