



WOULDHAM PARISH COUNCIL

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **PARISH COUNCIL** TO BE HELD ON **TUESDAY 6TH MAY, 2025, 7.30 PM** TO FOLLOW AGM AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

AGENDA

- 1. Apologies for Absence**
- 2. Approval of the Minutes Monthly Meeting held on 1st April, 2025**
- 3. Matters arising from the Minutes (if not covered in agenda)**
- 4. To receive Declarations of Interest**
- 5. External Reports – To receive any reports not included in the APM/AGM**
- 6. Community Safety**
 - 6.1 Speedwatch
 - 6.2 Neighbourhood Watch
 - a) Keepers Cottage Lane, 14/4/25 Somebody vandalised a derelict residential property. No. 46/62975/25
 - b) Rectory Close 6-7/4/25 Somebody stole a recently delivered parcel from a garden. No. 46/63436/25
 - c) Worrall Drive 5-6/4/25 Somebody broke into a Volkswagen T-roc parked in the road, stealing numerous items. No. 46/57662/25
- 7. Administrative and Finance Matters**
 - 7.1 Signing of payment request
 - 7.2 To approve the Annual Governance Statement for 2024-5, Section 2 of the AGAR for the year ending 31 March 2025 and the supporting Bank Reconciliation as at 31 March 2024, and if necessary, the explanation of the significant variations from the last year (2024-25). The Chair to sign and date, PLUS minute reference. RFO signed prior to the meeting.
 - 7.3 To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer. From Tuesday 10th June to Monday 21st July, 2025.
 - 7.4 To approve the Statement of Internal Control
 - 7.5 To review and note Investment Strategy
 - 7.6
- 8. Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson).
- 9. Planning**
 - 25/00654/PA** PHASE 5 AREA 3C, **Worrall Drive** Details of condition 31 (materials) pursuant to planning permission TM/15/01485/OAEA (Grant of replacement planning permission for TM/05/00989/OAEA (Formation of development platforms and creation of new community including residential development, mixed use village centre (including A1, A3 and B1 use) community facilities and primary school and associated highway works) subject to a new time limit to allow a further period within which to submit applications for the approval of reserved matters.)
 - 25/00655/PA** PHASE 5 AREA 3C, **Worrall Drive** Details of condition 2 (materials) pursuant to planning permission TM/23/03547 (Approval of Reserved Matters relating to appearance, layout, landscaping and scale pursuant to Outline Permission 15/01485/OAEA for development of 10 homes (8 new) and re-orientation of 2 homes already approved under the 3B consent with associated parking and landscaping).

25/00610/PA 2, NIGHTINGALE DRIVE Lawful Development Certificate Proposed: Conversion of loft to habitable room incorporating rear dormer and 3 rooflight to front roof slope

9.2 **Planning Consent Issued:** NONE

9.3 **Planning applications refused/withdrawn:** NONE

10. Roads, Footpaths & Lighting

11. Open Spaces

11.1 Recreation Ground -

11.2 Common

11.3 Allotments

12. Village Hall

12.1 Update on current situation

13. Health & Safety/Risk Management - Concerns Raised

13.1 Defibrillators Update

13.2 Life Buoys

13.3 Village Hall

13.4 Public outdoor space –

13.5 Risk Assessments – V E Day Dance

14. General Village business

14.1 Discuss and approve items for the Community News

14.2 Questions to be raised at the next PPP meeting

15. Correspondence Received -

16. Date of Next Meeting Tuesday 3rd June, 2025. 7.30pm at the Village Hall

17. Items from Councillors, Chairperson and Clerk for NEXT Agenda.

18. Close

Tina Miles

Clerk Wouldham Parish Council

1st May, 2025