

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 2nd FEBRUARY 2016 AT 7.30PM
WOULDHAM VILLAGE HALL**

Present:

1.	<p>APOLOGIES Present: Cllr Head Cllr Fulwell Cllr Parris Cllr Marr Cllr Fitzwater Cllr Adams Cllr Goode BCllr Davis BCllr Dalton Clerk Nicky Grimes 2 members of public</p>	
2.	<p>MINUTES The minutes of the Parish council meeting held on the 05/01/2016 were proposed by Cllr Parris and seconded by Cllr Fulwell to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.</p>	
3.	<p>MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.</p>	
4.	<p>DECLARATIONS OF INTEREST Cllr Head in relation to any Grounds matters Cllr Adams is a school governor</p>	
5. 5.1	<p>EXTERNAL REPORTS Borough Councillor: BCllr Dalton reported that hover boards were discussed at the Burham PC meeting. They are classed as a motorized vehicle and as such should not be on pathways. Police will advise against anti-social behaviour in the first instance. Cllr Davis A20 M20 corridor J6-4. Often gridlocked. Hermitage Lane having houses and supermarket built with no improvements to the Highway. Have registered with TMBC concern about level crossing with development in Aylesford which is closed 12 minutes every hour. It was discussed that Tracey Crouch is concerned about Sainsbury entrance, all part of the same problem. Cllr Goode asked if we can we publicize the river wall consulting engineer. Yes. Cllr Head, informed about sinkage near river. Rotting tree root, not the river wall.</p>	
5.2	<p>County Councillor: Apologies received.</p>	
5.3	<p>Police report: Received</p>	
5.4	<p>Neighbourhood Watch Scheme: Not received. Another co-ordinator when we have full council.</p>	
5.5	<p>Youth Club: Received. Find out age range</p>	Clerk
6. 6.1	<p>PLANNING Planning applications considered and commented upon by the Planning Committee</p>	

Signed _____ Dated _____

	<p>as PV grows but from a planning point of view it is 2 separate villages. Trenport have advised that the planning for the Community Centre has already been done. BCllr Dalton has addressed the rumour that Phoenix Surgery, Burham will be moving into PV. An email from the practice manager was read out. The NHS are currently considering proposals to run this new facility from Burham, Borstal and Snodland.</p> <p>Cllr Adams asks that the PC ask Trenport again to relocate the Community Centre. Cllr Adams proposes the PC ask Trenport Cllr Fitzwater seconds All agree. Clerk to arrange meeting.</p>	Clerk
9.	STREET LIGHTING: Nothing to report	
10.	HIGHWAYS AND VERGES: The edge of Wouldham Road past the Church has lost its edge, will contact Jez, no road sweeper = one foot less of road. Cllr Goode asks if the signs on Hall Rd have been decided yet, Cllr Head say they have not been added yet.	Clerk
11.	FOOTPATHS/PROW: Horse use on Tramway. Cllr Head is against in case it intrudes on the new possible walk to school.	
12.	ALLOTMENTS: Cllr Parris asks about changing locks. Cllr Marr mentioned it to them, they will discuss but not keen due to cost. Suggested key safe for general use. Cllr Fitzwater asks on conclusion on water bills. Should allow water bills to be subsidised by PC.	
13.	WOULDHAM COMMON: Nothing to report	
14. 14.1 14.2	VILLAGE HALL: Existing Hall: Cllr Fulwell reports on VH Committee last week. The important item for the PC is that VH have adopted model constitution from Charity Commission to ensure it is run in the proper way. Consequently: the PC owns the VH but are not allowed to be a trustee as this would prevent the VH applying for certain grants and they would lose Charity Commission status. Clerk to check this with Charity Commission. Cllr Fulwell to email Council with rules and alternatives. Cllr Head feels the PC should have been consulted. BCllr Dalton asks to be kept informed as Burham have a PC member of the VH Committee. Cllr Fulwell advises that a member of the PC can sit on the committee as an individual but not allowed to vote. New Hall There is no report, Cllr Fulwell advises there are 3 large blocks of work to be completed before it can be carried forward. Cllr Head suggests PC re-apply to lottery for grant. Cllr Parris advises that the Wouldham Project is part of the VH Committee and all volunteers are still fund raising.	Clerk
15.	RECREATION GROUND:	

	<p>Cllr Parris has put signs on gates, the wind still blows the gate open. Clerk suggests getting quote from professional. The gate originally came with a lock at the bottom but it has rotted. Cllr Fulwell advises another post has been knocked out of the ground. He will replace.</p>	clerk
<p>16. 16.1 16.2</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS: Approval of accounts: Clerk forgot cheques , (Cllr Adams signed on 3/2/16) Discuss and approve matters for Parish Magazine: Clean for the Queen, River Wall, Fun Day sale, Youth Club Recycling new chairs for village</p>	
17.	<p>CORRESPONDENCE: Chris Nicholas has sent an email requesting a loan to start up a toddler group, PC ask if he can ask village for feedback first and liaise with Jellybeans. Email from Burham PC regarding putting a sign in Burham for HGV's. Old Chalk downs group.</p>	clerk
18.	<p>DATE OF NEXT MEETING: March 1st 2016</p>	
19.	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: Cllr Goode requests a walk round village before spring to look at planting. Suggests a Front Garden competition, perhaps in conjunction with FunDay. Cllr Parris to discuss with committee. Queens birthday celebration possibly in conjunction with the Church. Cllr Adams to find out what school to do, Clerk to ask Church.</p> <p><u>Vote for casual vacancy. Discussion.</u> Each Councillor has 2 votes for the 4 candidates: Vote taken Martin Jukes 6 Alison Smith 6 Lydia Kingsland 1 Richard Stone 1 Cllr Fitzwater proposes we vote tonight Cllr Parris seconds All in favour Martin Jukes 4 Alison Smith 3 Clerk to write to 4 applicants Closed meeting 9.50pm</p>	

Karen Aspinal was a member of Wouldham Parish Council from November 2014 to December 2015. I would like to thank her for the work she did during that time and apologise to her that her time here was not previously minuted. I miss her attention to detail and timely reminders of things forgotten.

Signed _____ Dated _____

Wouldham Parish Council- cashflow to end of financial year 2015-2016**for the February meeting****Bank Account Balance as at 25.01.16****Balance brought forward from December 24th 2015**

Reserve

Less payments Jan 16 meeting**Current account Nat West**

£100.00

Savings account Nationwide

£10,336.32

Reserve account Nat West

£34,220.13

£ 35,868.47

Monies belonging to Youth Club

£260.00

Monies belonging to Fun Day (incl 2016 budget)

£1,388.34

£46,304.79

Receipts Interest

£ 1.55

£ 1.55

£ 1.55

Cheques cleared up to 25.01.16

3040	RBLI	Village sign	£ 940.27
3049	N Grimes	Salary	£ 1,022.93
3050	F Rance	Litter warden	£ 185.86
3051	PKF Littlejohn	Audit	£ 240.00
3052	SE Water	Allotments	£ 473.54
3053	E On	December	£ 21.27
3054	Medway Inn	Xmas drinks	£ 85.70
3055	HMRC	PAYE	£ 575.51

£ 3,545.08

£ 3,545.08

Cheques to be approved February meeting

3056	N Grimes	Salary	£ 1,017.08
3057	F Rance	Litter warden	£ 185.66
3058	CXK	Youth Trip	£ 177.00
3059	Glasdon	Litter bin	£ 132.59
3060	Staples	Stationary	£ 46.55
3061	E On	January	£ 21.27
3062	Four Jays	Toilet hire	£ 187.20
3063	A R Ames	Birdman	£ 375.00

£ 2,142.35

£ 2,142.35

Estimated Balance carried forward to March 2016**Current account Nat West**

£ 100.00

Savings account Nationwide

£ 10,336.32

Reserve account Nat West

£ 30,182.59

£ 40,618.91

Signed _____ Dated _____