

ANNUAL GENERAL MEETING

MINUTES OF THE ANNUAL GENERAL MEETING OF WOULDHAM PARISH COUNCIL
TUESDAY 2ND MAY 2017 AT 7.00PM
WOULDHAM VILLAGE HALL

Present: Cllr Jenny Head Chairman 2016-2017

Cllrs D Parris, D, Adams, T. Fulwell, R. Fitzwater, M. Jukes, A. Marr, G. Goode
 BClIr D. Davis

1.	BClIr R. Dalton CClIr P. Homewood	
2.	To receive Chairman’s report 2016-2017 Report received. See attached	
3.	Election of Chair for 2017-2018 Cllr Parris proposed Cllr Head. Cllr Jukes seconds. No other nominations. Cllr Head was duly elected Chair of the Parish Council 2017-2018	
4.	Election of Vice Chair Cllr Head nominates Cllr Parris. Cllr Jukes seconds. No other nominations. Cllr Parris was duly elected Vice Chair of the Parish Council 2017-2018	
5.	Declaration of acceptance of Office: The Chair and Vice Chair prior to continuing the business of the Parish Council, then signed the Declaration of Acceptance, witnessed by Nicky Grimes being the Proper Officer of the Parish Council.	
6.	To appoint membership for committees/groups The Chair proceeded to discuss and request that Councillors would carry out responsibilities for 2017-2018. The Chair went through the working groups required and the following Councillors accepted. 6.1 Planning Committee – Cllrs Head, Goode, Parris, Jukes and Adams 6.2 Village Hall Committee – Cllr Fulwell will remain Chair of Village Hall Committee. Councillors to join committee as members. Cllrs Head, Parris and Jukes. 6.3 Henry Peters Charity Trust – Cllr Fitzwater was unable to arrange a meeting with the trustees. He will continue as representative for this year. To go on Agenda for September to allow Clerk to present Trust finances and a meeting with trustees. 6.4 Neighbourhood Watch – Cllr Marr 6.5 Finance Committee – Cllrs Head, Adams, Fitzwater,	Clerk
7.	To appoint councillors to the following responsibilities: 7.1 Allotments Association – Cllr Marr 7.2 Peters Village Construction emergency contact – Cllr Head 7.3 Community Payback works co-ordinator – Cllr Head 7.4 Flooding – PC rep for the EA flood alerts – Cllr Head 7.5 Footpaths – All Councillors 7.6 Litter/cleaning/bins – Cllr Parris. Plan to have map with numbered bins. 7.7 Highways and verges – All Councillors	

Signed _____

Date _____

<p>7.8 7.9 7.10 7.11 7.12 7.13</p>	<p>Parish website co-ordinator – Cllr Head. Discussion on ways to improve website and the calendar. Recreation Ground and Insurance Risk Assessment check – Cllr Parris Street Lighting – All Councillors Wouldham Common – Cllr Adams Wouldham School and pre-school – Cllr Adams Youth Club – Cllrs Jukes and Marr Emergency Community Support – Cllr Parris</p>	
<p>8. 8.1 8.2</p>	<p>Wouldham Parish Council Accounts: Nat West current account – signatories – Cllrs Head, Adams, Fulwell and Nicky Grimes. Nationwide Building Society – Cllr Fulwell, Nicky Grimes</p>	

Signed _____

Date _____